

**RANGERS PH #'S**  
**AM: (419) 235-4498**  
**PM: (419) 235-6555**

**SHELTER HOUSE RESERVATION**  
Parks, Recreation, and Forestry  
900 South Collett Street, Lima, OH 45804  
Phone: (419) 221-5195  
Fax: (419) 221-5253

Name of Park/Site \_\_\_\_\_ Shelter House # \_\_\_\_\_

Date of Use \_\_\_\_\_ Anticipated Attendance \_\_\_\_\_

Hours of Use \_\_\_\_\_ To \_\_\_\_\_

Proposed Use of Facility \_\_\_\_\_

Name of Applicant \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_

Home Ph \_\_\_\_\_ Cell Ph \_\_\_\_\_

Additional Requests \_\_\_\_\_

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Applicant hereby agrees to be responsible for reporting and repairing damage to the Shelter/Park licensed herein including equipment, furnishings, buildings, and landscaping, which may arise out of the proposed activity at the chosen site. Applicant does agree to hold the City of Lima and their agents free and clear from any and all liabilities, whether to persons or property, as the result of any act or omissions of its employees or agents or anyone visiting the park, or using any of the equipment, furnishings, and buildings licensed herein, upon the invitation of said applicant, negligent or otherwise.

Applicant further agrees to clean up the area (s) used and adhere to all park rules and regulations, which have been or will be adopted by the City Council of Lima, OH.

**Applicant shall not adhere or affix items to any shelter house, which may potentially cause damage to the shelter house. This includes but not limited to the use of nails, glue, thumbtacks, or tape. In addition, applicant shall not erect items such as tents, inflatable games, and etc, without permission from the division of Parks, Recreation and Forestry.**

Applicant shall not be entitled to a refund of rental fees paid unless written notice of cancellation or reservation of facility identified above is received by the Division of Parks, Recreation, and Forestry at least two weeks prior to the "Date of Use" specified above. Rain dates may be re-scheduled on a first come first serve basis. **Make checks payable to Lima City Treasurer.**

**Shelter Reservation Hours 10am-8pm**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**APPROVED: Lima Parks, Recreation, and Forestry**

BY: \_\_\_\_\_

Date: \_\_\_\_\_

**SHELTER HOUSE FEES:**

CITY RESIDENT \$30.00  
NON RESIDENT \$40.00

**PAVILION FEES**

4 HOURS OR LESS \$50.00  
4 OR MORE HOURS \$100.00

\*NON RESIDENT ADD \$10.00 TO ABOVE FEES

*Notice: We currently do NOT have the capability to process credit card/debit card transactions. All rentals are CASH or CHECK only.*